



Incident Details	Plan No: 4	Date: 10/02/2014	Shift: Day	Approved by: Walls, Stephen
Incident No(s): 10	Incident Name: HERNES OAK - MCDONALDS TRACK			



Department of
Sustainability
and environment

INCIDENT SHIFT PLAN - DAY (10/02/2014)

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INCIDENT CONTROLLER	
SIGNATURE	
DATE	

Key Messages:

Continue with blackout and patrol
Treat hazardous trees where possible.
Aggressive first attack on break aways and flare ups in fire behaviour.
Ensure crews are aware of anchor points and safe areas and best access to these locations.

Careful attention should be given to the fatigue and hydration status of all fire staff and supervisors should respond to any signs and symptoms.

- BE AWARE OF HAZARDOUS TREES IN YOUR AREA. STRONG WINDS ARE PUTTING PRESSURE ON TREES AND EACH DAY NEEDS TO BE TREATED AS A NEW DAY.
- REMEMBER WATCHOUTS AND LACES.
- PPE IS NOT OPTIONAL

SITUATIONAL AWARENESS

Don't be complacent, look for and identify hazards, maintain situational awareness - STAY SAFETY AWARE!
Ensure you are up to date with forecasted weather conditions



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SITUATION

Current Situation:

This ISP relates to fires at Hernes Oak, Driffield running into Morwell, Egans Road at Jack River and will be divided into sectors accordingly

The Hernes Oak fire escaped and has now spread into the Morwell Open Cut and Maryvale paper mill.

Jack River fire still going.

New fire with multiple lights at Driffield which has run into the Morwell (Hazelwood) open cut.

Traffic Management points are in place on the Princes Hwy and many other local roads.

Information Unit Summary ;-

High media interest surrounding fires, particularly Morwell Open Cut – media conference planned for 11am Monday 10 February 2014

Many displaced people requiring information - relief centre liaison to be a priority for tomorrow

Fire Education bus parked at Traralgon Relief Centre, 55 Grey St Traralgon

Community meeting planned for Yarram.

Community newsletters to be produced each night for Latrobe Valley fires and Jack River-Yarram fires

Asset Loss currently is:

One shed associated with the rifle/gun club has been lost in the Hernes Oak fire.

Two houses are suspected to be lost in the Jack River fire.

Losses are reported at the Maryvale Mill including wood chip piles and log stacks.

Fire has occurred in the Morwell (Hazelwood) open cut and the Yallourn open cut but operational coal fires are unaffected.

Power supply to the Morwell (Hazelwood) open cut has been cut by fire. Power to one mining machine has occurred, others can not operate until further power is restored. The Hazelwood power station is likely to be producing reduced power.

Some of plantations have been lost.

Relief Centres are open and have had people accommodated..

Assets and Values at Risk:

Houses and farmlets.

Princes Hwy cut, local roads cut.

Melbourne - Bairnsdale rail line cut.

High voltage (66kV) power distribution lines.

High Voltage (550kV) power transmission lines.

Yallourn open cut.

Morwell (Hazelwood) open cut.

Maryvale Mill.

Plantations.

Weather today:

Monday 10 February

Dry and sunny. Warm to hot in the north but milder in the south with light to moderate south to southeasterly winds and fresh afternoon coastal seabreezes.

Fire Danger: - High

Please note that the rate of spread is likely to be higher by the grass curing over the last weeks hot weather.

Weather Outlook (up to four days):



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Tuesday: 11th February

Dry and mostly sunny. A warm to hot day with light winds and moderate to fresh afternoon seabreezes about the coast.

Fire Danger: - High

Wednesday 12th February

A warm day about the Gippsland coast and generally hot to very hot elsewhere with light winds inland and moderate afternoon coastal seabreezes. High cloud increasing and the chance of showers in the South West during the afternoon.

Fire Danger: - High

Thursday 13th February:

A trough will approach Victoria from the west bringing an increase in humidity and scattered shower activity extending eastward across the State during the day. A hot day in the north, mild to warm in the south, with generally light northeasterly winds inland and seabreezes along the coast.

Fire Danger: - High

Weather Warnings:

None

Forecast Location: LATROBE VALLEY

Variables	16:00hrs	14:00hrs				
Temp (°C)	26	24				
R.H. (%)	34	34				
Wind Speed (km/hr)	15 g 30	20 g 30				
Wind Direction	ESE	ESE				
Forest FDI	16	14				
Grassland FDI	4	3				
Overall Fuel Hazard	HIGH	HIGH				
Flame Height (m)	6.9	6.9				
Forest FROS (km/hr)	0.3	0.3				
Grassland FROS (km/hr)	1	1				
Spotting (km)	0.7	0.7				



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MISSION

(OBJECTIVE for Incident/Section/Division/Sector Specific, Measurable, Achievable, Relevant to policy, Time framed)

INCIDENT OBJECTIVE(S):

- To have fires contained by 11:00hrs on 11th February 2014.
- Ensure the perimeter and trafficable lines of the fire are safe for firefighters to patrol.
- Secure control lines to prevent or minimise any fire escapes.
- Continue to facilitate safe access to fire affected areas in a prioritised manner.
- Support resumption of normal community and business activities in Morwell as soon as safe to do so.
- Reopen key through roads by undertaking hazard tree assessment and treatment.
- Focus on protection and extinguishment of fire in and around key critical state infrastructure

STATEWIDE INCIDENT CONTROL PRIORITIES:

- Safety of personnel tasked to the incident
- Protection of members of the community
- Protection of critical infrastructure and community assets
- Aggressive first attack of new outbreaks
- Protection of conservation and environmental values

STATE CONTROLLER's INTENT:



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STRATEGIC CONTROL PRIORITIES:

The following strategic control priorities shall form the basis of the Incident Strategy and Incident Action Planning processes:

- Protection and preservation of life is paramount. This includes:
 - Safety of emergency services personnel; and
 - Safety of community members including vulnerable community members and visitors/tourists located within the incident area.
- Issuing of community warnings and community advice detailing incident information that is timely, relevant and tailored to assist community members make informed decisions about their safety.
- Protection of critical infrastructure and community assets that supports community resilience.
- Protection of residential property as a place of primary residence.
- Protection of assets supporting individual livelihoods and economic production that supports individual and community financial sustainability.
- Protection of environmental and conservation assets that considers the cultural, biodiversity and social values of the environment.

CONTROL PRIORITIES:

Initial fire attack by aerial attack wherever possible

- Be aware that the State Controller may request the re-deployment of aircraft assigned to ongoing fires to fresh outbreaks in other Regions.
- Response by ground crews to hot spots as they are detected by aircraft.

Warnings and Advice:

- Incident Controllers must ensure that timely, tailored and targeted communications are provided to the Community.
- Ensure that the common known place names/locations are listed in messaging.

Evacuation and Vulnerable Persons:

- Consider the potential for evacuation and impact on vulnerable persons early.
- Use the issuing of community warnings as a trigger to start planning the potential for evacuation with Victoria Police.

Safety:

- State Controller has reinforced the need to appoint a Safety Officer to Incident Management Teams.



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EXECUTION - SECTOR DEPLOYMENT ORDERS

INCIDENT RESOURCE SUMMARY

Element	Personnel	Tanker	SOU	Vehicle	Plant	Aircraft	Notes
Fireline (Divisions/Sectors)	198	32	6	11	20	0	
Incident Management Team	16	0	0	0	0	0	
Other (Staging/Air bases/etc)	26	0	0	0	0	17	
Total:	240	32	6	11	20	17	

Division: JACK RIVER - EGANS ROAD		Phone	Trunk	Command	Fireground	Fallback	Other	
Division Commander: WARREN CURRY / SHANE MYNARD		0418 314 690	730 5540	209	0		TRUNK 730 5540	
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
Div Comms	Warren Curry	08:00 - 20:00	2	0	0	1	0	
Division estimate	CFA ST 1006 & 1007 & 9024(local tankers)	08:00 - 20:00	78	15	0	3	20	
Division estimate	DEPI & PV	08:00 - 20:00	12	0	6	0	0	
Ground Observors	Graeme Taylor / Gabby Mitchell	08:00 - 20:00	2	0	0	1	0	
Operations Officer	Roger Fenwick - 0429 308 447	08:00 - 20:00	1	0	0	1	0	
		Total	95	15	6	6	20	

Strategies:

Continue Asset Protection
Continue construction of fire line at eastern & Northern edges
Attempt to keep fire out of the Tarra Valley

Progress / Work to do:

Construct line
Patrol & mop up

Other Instructions:

Ground Observors to provide sit reps every hour to situation unit.



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Sector: NORTH WEST SECTOR		Phone	Trunk	Command	Fireground	Fallback	Other	
Sector Commander: CHRIS BARCLAY (HVP)				209	0			
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
			0	0	0	0	0	
		Total	0	0	0	0	0	

Strategies:

Progress / Work to do:

Other Instructions:

Sector: SOUTHERN SECTOR		Phone	Trunk	Command	Fireground	Fallback	Other	
Sector Commander: PETER NYE / IAN BADHAM				209	230			
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
			0	0	0	0	0	
		Total	0	0	0	0	0	

Strategies:

Progress / Work to do:

Other Instructions:



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Sector: NORTH EASTERN SECT	Phone	Trunk	Command	Fireground	Fallback	Other		
Sector Commander: BRAD WOODS			209	77				
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
			0	0	0	0	0	
		Total	0	0	0	0	0	

Strategies:**Progress / Work to do:****Other Instructions:**

Division: MORWELL	Phone	Trunk	Command	Fireground	Fallback	Other		
Division Commander: GEOFF CONWAY	0418 318900		191	87				
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
D09 MCV	TBC	07:00 - 19:00	2	0	0	1	0	
		Total	2	0	0	1	0	

Strategies:

Continue Blackout and patrol.
Plan for transition to aggressive attack on break aways and community protection as needed.

Progress / Work to do:

North Sector to transition to resources from mine staff if possible.
Strezlecki Sector to monitor and attack flare ups on east of fire, transition to community protection in the area of reduced fuel load along Strezlecki Highway.
McDonald Sector monitor and attack flare ups along South west of fire and transition to community protection along McDonalds Track and Pleasant Drive as required.

Other Instructions:

Plan for tactical staging along Strezlecki Highway near Marrets Rd for incoming local resources.
Plan to manage aircraft on command channel utilising appropriate sector commanders.
Corodinate information to Operations and ICC regarding community warnings.
MCV is located at Yallourn Divcom Point SVSE map 6830 411716.



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Sector: MILL SECTOR	Phone	Trunk	Command	Fireground	Fallback	Other		
Sector Commander: TBC FOR DAY - JOHNA RADFORD (NS)			175	1				
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
			0	0	0	0	0	
		Total	0	0	0	0	0	

Strategies:

Manage fire at Maryvale Mill

Progress / Work to do:

Fire has been contained to log stacks and chip mounds.
Keep fire from spreading to critical mill infrastructure,

Other Instructions:

Liaise with Maryvale Mill owners

Sector: YALLOURN SOUTH SEC	Phone	Trunk	Command	Fireground	Fallback	Other		
Sector Commander: ROB CLARKE			191	87				
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
HVP resources	TBC	08:00 - 18:00	0	0	0	0	0	
S/T 0844	Andrew Harris	11:00 - 18:00	30	5	0	1	0	
		Total	30	5	0	1	0	

Strategies:

Continue Black out and Patrol.
Implement aggressive first attack on any breakaways or flareup.
Transition to community protection as required.

Progress / Work to do:

Assess sector for safe areas to work from and fallback positions with a view to controlling spread of fire to the South and East.
Plan to stage local resources responding to incident at Marrets Rd and Strezlecki Highway, form into strike teams and allocate as required.

Other Instructions:

Maintain communications with fireground on Ch87 and with Divcom and other sectors on Ch191.
Provide Information to Divcom regarding community warnings as required.
S/T 0844 due to finish at 12:00hrs unless fire activity warrants retention of Strike team, this will require consultation between STL and RAC (via the ICC).



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Sector: YALLOURN NORTH SEC	Phone	Trunk	Command	Fireground	Fallback	Other		
Sector Commander: TBC			191	87				
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
Local Tankers			8	2	0	0	0	
S/T 0834	Fred Argalanan 0419 560 278	08:00 - 20:00	30	5	0	1	0	
	:	Total	38	7	0	1	0	

Strategies:

Continue blackout and patrol, support Strezlecki Sector following wind change.
Provide staging for local resources arriving from the West.

Progress / Work to do:

Form individual resources into Strike Teams and allocate to areas as requested by Divcom.

Other Instructions:

Request FCVs as required to support incident.
Maintain communications with fireground on Ch87 and Divcom/Sector commanders on Ch191.
Provide information to Divcom regarding Community warnings as required.

Sector: YALLOURN WEST SECT	Phone	Trunk	Command	Fireground	Fallback	Other		
Sector Commander: IAN ALEXANDER			191	35	87			
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
S/T 1314	Peter Shaw	10:00 - 18:00	30	5	0	1	0	
	:	Total	30	5	0	1	0	

Strategies:

Continue blackout and patrol.
Implement aggressive first attack on any flare ups or breakaways.
Transition to community protection in McDonalds Track and Pleasant Drive.

Progress / Work to do:

Check sector for safe areas to work from and life at risk .
Prioritise properties using risk analysis.

Other Instructions:

Maintain communications with F/G on 35 and Divcom/ ICC on 191.
Provide information to Divcom regarding community warnings as required.



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Division: OPEN CUT (MINE) DIVISIO	Phone	Trunk	Command	Fireground	Fallback	Other		
Division Commander: LOCKWOOD FOR DAY - ROSS MALE (NS)	0418 322 097		191	87				
ResourceID	Leader	Shift Times	Crew	Tanker	SOU	Vehicle	Plant	Notes
MCV	Mobile 0407 356 865		3	0	0	1	0	
	:	Total	3	0	0	1	0	

Strategies:

Manage containment of fire in open cut.
Fire being run as three Sectors, Northern, Central and Eastern

Progress / Work to do:

Set up strategic structure to manage ongoing commitment to suppression of fire in open cut.
Set up health monitoring and ongoing resourcing of opencut fire.

Other Instructions:

Staging Area: MORWELL FIRE STATI	Phone	Trunk	Command	Fallback	Other
Staging Area Manager: SES	.		0		
ResourceID	Leader	Shift Times	Crew	Vehicle	Notes
			0	0	
	:	Total	0	0	

Instructions:

Staging area to be considered for relocation.
Relocation to be communicated to fireground personnel on becoming operational.



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AIR OPERATIONS UNIT		Phone	Trunk	Fire CTAF	Other CTAF	Other	
Aircraft Officer: HELEN DIXON					0		
ResourceID	Leader/Pilot	Shift Times	Crew	Aircraft	Phone	Trunk	Other
BD391	BARRY SCOTT		2	1			
Bomber 351		08:00 - 20:30	1	1			Bomber
Bomber 355			1	1			
Bomber 356			1	1			
Bomber 358			1	1			
Bomber 359			1	1			
Bomber 360			1	1			
Bomber 361			1	1			
Bomber 363			1	1			
FB307			1	1			
FB312	Chris Hodder		2	1			
FB315	CRAIG CHAPMAN - AAS		2	1			
FB329			1	1			
FS396	ROWAN		2	1			
HT281			1	1			
HT331		08:00 - 20:30	3	1			
HT334			1	1			
		Total	23	17			

Strategies:

Determine work for air fleet and release those not required.

Bombers 351, 355, 356, 358, 359, 360, 361 & 363 to continue work on head and flanks of Hernes Oak fire.

FB 307 to be tasked

FB312, HT334, BD391 to work on Hernes Oak.

FB315, FB329, HT281, HT331 to work on Jack River.

Progress / Work to do:

Aerial recce flight over fires as soon as possible, with report back to Situation Unit on any issues.

Use of Helicopters for slow aerial recce to allow for digitised mapping of fires and losses.

Other Instructions:

Plan for split of fleet overnight on Monday for Tuesday starts.

Given the level of aircraft attached to this incident it may be necessary to bring Barry Scott into the ICC as Air Ops Manager



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Airbase: LATROBE VALLEY AIRBASE	Phone	Trunk	Fire CTAF	Other CTAF	Other
Airbase Manager: .				0	
ResourceID	Leader	Shift Times	Crew	Vehicle	Notes
MIXING CREW		08:00 - 20:00	3	0	
	:	Total	3	0	

Instructions:

Maintain airbase, refilling and fuelling



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ADMINISTRATION AND LOGISTICS

Briefings

- | | |
|---------------------|---|
| • Times / Locations | 0700 hrs Changerover.
0930 hrs Incident Controllers teleconference
1100 hrs Media meeting
1330 hrs Fire weather teleconference
1600 hrs Incident Controllers teleconference
1900 hrs Changerover
2300 hrs IMT meeting
0100 hrs IMT Meeting
0300 hrs IMT Meeting |
|---------------------|---|

Meals and Drinks

- | | |
|-----------------|---|
| • Meals | Breakfast supplied by Longwarry Catering at Morwell Fire Station.
Cool water trailer to be supplied at the Morwell Fire Station.
First Aid and ambulance to Power station first aid post. |
| • Other Details | May need fire fighting appliance to escort ambulance within fireground. |

Vehicles

- | | |
|----------------|----------------------|
| • Fuelling | Local fuel suppliers |
| • Water Points | |
| • Mechanics | |

Accommodation

- | | |
|-----------------|--|
| • Location | Traralgon is fully booked so some accomodation is now being sourced at Sale and surrounding locations. Logistics needs early advice on any accomodation needs. |
| • Other Details | |

Timekeeping

- | | |
|-----------------|--|
| • How and Where | |
|-----------------|--|

Other

- | | |
|------------|---|
| • Feedback | Please provide feedback by 15:00 hrs via your chain of command for any alterations to the Shift Plan. |
|------------|---|



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COMMAND AND COMMUNICATION (IMT)

INCIDENT CONTROL CENTRE	LOCATION: Traralgon ICC		
	PHONE: 0351773200	TRUNK: chan 191	OTHER/FAX: 0351773296

AIIMS POSITION	Name	Phone	Trunk	Other/Fax
CONTROL				
Ambulance Liason	Ross Breadon	5177 3205		0407 415 378
Deputy Incident Controller	Don Allen	5177 3222		
Health Liason	Paula Mancarella	0448 718 001		
Incident Controller Level 3	Laurie Jeremiah	51 77 3221		
Police Liason	Cameron Blair	5177 3224		5128 1100 or Displan 51765452
SES Liason	John Salmons	5177 3272		0400 165 397
SPAusnet Liason	Derek Walton	0419 102 578		
Vicroads Liason	Henry Lam	0408 143 898		

PLANNING				
Planning Officer Level 3	Peter McHugh	5177 3218		
Resources	Andrew Horner	5177 3233		
Situation Unit Leader	Alison Kerr	5177 3236		

INFORMATION				
Public Information	John Crane	5177 3286		
Warnings & Advice	Louise Haughton	51 77 3287		

LOGISTICS				
Logistics Officer Level 3	Melissa Dickson	51 77 3293		

OPERATIONS				
Operations Officer Level 3	Brad Fisher	51 77 3224		
Radio Operator	Jackie Dalrymple	51 77 3214		



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COMMAND AND COMMUNICATION (FIREGROUND)

Key Communication Messages:

DIVISION / SECTOR

Division / Sector	Commander	Phone	Trunk	Command	Fireground	Fallback	Other
JACK RIVER - EGANS ROAD Division	Warren Curry / Shane Mynard	0418 314 690	730 5540	209	0		TRUNK 730 5540
MORWELL Division	Geoff Conway	0418 318900		191	87		
OPEN CUT (MINE) DIVISION Division	Lockwood for Day - Ross Male (NS)	0418 322 097		191	87		
MILL SECTOR Sector	TBC for Day - Johna Radford (NS)			175	1		
YALLOURN SOUTH SECTOR Sector	Rob Clarke			191	87		
YALLOURN NORTH SECTOR Sector	TBC			191	87		
YALLOURN WEST SECTOR Sector	Ian Alexander			191	35	87	
NORTH WEST SECTOR Sector	Chris Barclay (HVP)			209	0		
SOUTHERN SECTOR Sector	Peter Nye / Ian Badham			209	230		
NORTH EASTERN SECTOR Sector	Brad Woods			209	77		

STAGING AREA / BASE CAMP

S/Area or B/Camp	Manager Name	Phone	Trunk	Command	Fallback	Other
StagingArea: Morwell Fire Station	SES			0		

AIR OPERATIONS UNIT

Role / Aircraft	Contact Name	Phone	Trunk	Fire CTAF	Other CTAF	Other
Aircraft Officer	Helen Dixon				0	

AIRBASE / HELIBASE

Airbase / Helibase	Manager Name	Phone	Trunk	Fire CTAF	Other CTAF	Other
Airbase: Latrobe Valley Airbase					0	

NOTE: Feedback on Communications Plans should be directed though the chain of command to the Communications Planner



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SAFETY

NEW MESSAGES

CRUCIAL MESSAGES

Be aware of location of High Voltage Powerlines within fire line.

FATIGUE

ALL staff are reminded to manage fatigue. Make sure you are getting adequate rest between shifts, take breaks regularly and two rest days between deployments wherever possible. Manage fatigue by taking regular breaks maintaining the intake of food and water, rotate tasks over the course of a shift.

VEHICLE OPERATION

Vehicle accidents are now presenting as our most common cause of incident and sprains and strains the most common type of injury. This nature of incident/injury are generally the manifestation of fatigue. Concentration is diminished and less care is taken. Please ensure that all personnel are adhering to fatigue management guidelines and rotating regularly.

HEAT STRESS AND HYDRATION

Heat related illness has also been experienced across all parts of the state. It is critical to the ongoing wellbeing of our people that hydration guidelines are followed and electrolyte drinks are rotated with water. The consumption of high sugar and dairy drinks during exertion and in high heat can be detrimental.

The forecast conditions will put further pressure on already stretched resources, please ensure you are monitoring the wellbeing of those around you and report any concerns up to your supervisor early, don't wait until a problem is too late to treat.

HAZARDOUS TREES

Do not park in the vicinity of trees that may drop limbs or fall. Every time you get out of the vehicle **LOOK UP!!!** Be aware of the hazards exposed by large hazardous trees, even if they have not been affected by recent fire. Be aware of previously burnt areas of the fireground where trees may have been affected by fire. Obtain local advice on identifying vegetation types that pose a hazard

TRAFFIC MANAGEMENT

There will be an increased amount of fire service, utility and private vehicles entering the fireground as the RECOVERY process commences.

OTHER

IMT's are to ensure that constant communication of weather and wind changes is communicated frequently to the fire ground. Ensure that you receive regular updates on weather or wind changes to enable firefighters/personnel to access safe areas in a timely manner

Consideration should be given for the use of air attack and the use of heavy plant machinery which is fitted with 'fall on' and 'rollover' protection.

Continual reinforcement of the reassessment of risks through dynamic risk assessment processes and the identification of safe fall back areas is crucial in the planning for firefighters on the fireground.



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MEDICAL PLAN / EVACUATION PROCEDURES

AT THE START OF EACH SHIFT:

1. Qualified First Aiders to be identified in each crew.
2. Ensure First Aid kits are in each vehicle and all personnel have appropriate PPE and consumables.
3. All Hazards, Incidents and Near Misses must be reported.
4. Fire OH&S Incident Report Cards are available from from Strike Teams leaders or Logistics Unit..
5. Review the information below.

FOR MINOR INJURIES:

1. Report all injuries to your Crew Leader / Supervisor immediately, including completion of a Fire OH&S Incident Report Card.
2. Fire OH&S Incident Report Cards are to be passed up the chain of command to the Logistics Officer / Medical Unit Leader asap.
3. The Crew Leader / Supervisor and a qualified First Aider should assess the injury and decide how it should be managed.
4. First Aid providers are on hand at the for minor treatments between 00:00 and 00:00 hrs.

FOR MAJOR INJURIES:

IN AN EMERGENCY CALL: OPERATIONS UNIT (AS PER COMMS PLAN)

1. Assess the situation and ensure all personnel are safe from further injury.
2. First Aider to provide assistance as necessary.
3. Contact your Crew Leader / Supervisor and provide them with the details of the incident.
4. Critical information required:
 - o The nature of the injury
 - o The condition of the patient (Conscious / Unconscious)
 - o The location (Track Name / Grid Reference)
 - o The name of the person coordinating at the scene
 - o *Do Not Use the Name of the Injured Person on Conventional Radio*
5. Crew Leader / Supervisor to inform Sector Commander, who passes information up the chain of command to Operations Officer.
6. As the Coordinator of the response to all major injuries, Ambulance Victoria will arrange for the transportation and treatment of the patient with the assistance of the Operations and Medical Units.
7. All injuries are to be reported to your crew leader immediately, including completion of a Fire OH&S Incident Report Card.

WELFARE:

For any support required - including emergency counselling, contact the Logistics Officer / Medical Unit Leader.

DSE/NEO Employee Assistance Program: 1300 360 364 and Peer Support 0408 006 764, 24hr Hotlines.

CFA Critical Incident Stress: (03) 9262 8701, 24hr Hotline.



Incident Details	Plan No: 4	Date: 10/02/2014	Shift: Day	Approved by: Walls, Stephen
Incident No(s): 10	Incident Name: HERNES OAK - MCDONALDS TRACK			



SHIFT DEBRIEF / FEEDBACK FORM

(Sector / Divisional Commanders, please complete this page and return via chain of command to the Planning or Situation Officer)

Progress this Shift (Please Provide Map Showing - Distance of line construction, depth of burning & blacking out and fire status):

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Map Provided

Work to Do (including suggested strategy amendments and resourcing requirements):

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Safety Issues (concerns not covered in any miss / incident reporting):

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Communications

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Other:

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